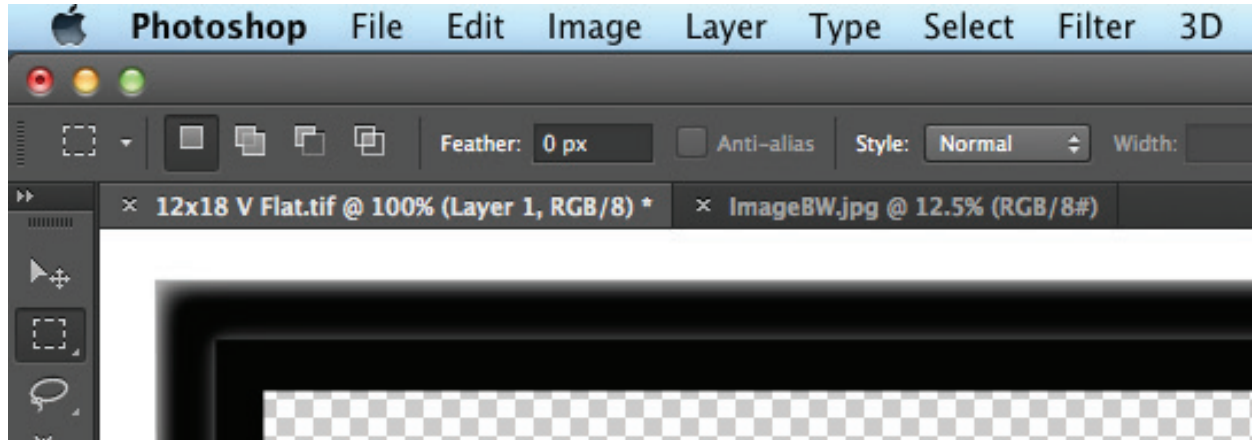



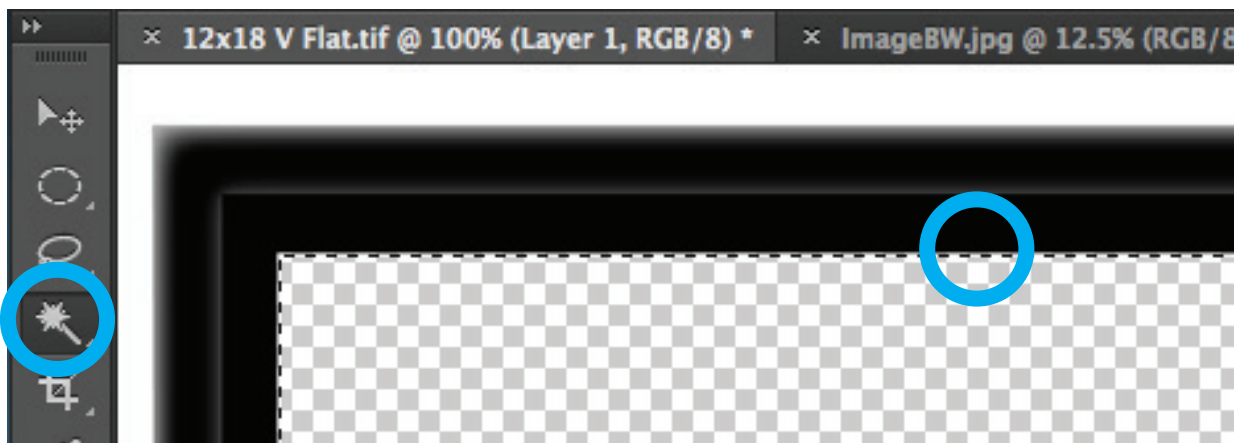


Process for Adding Images to PSD  
Frame Template

- 1- Open Frame Template file on Photoshop.
- 2- Open Image file on a separate Photoshop tab.



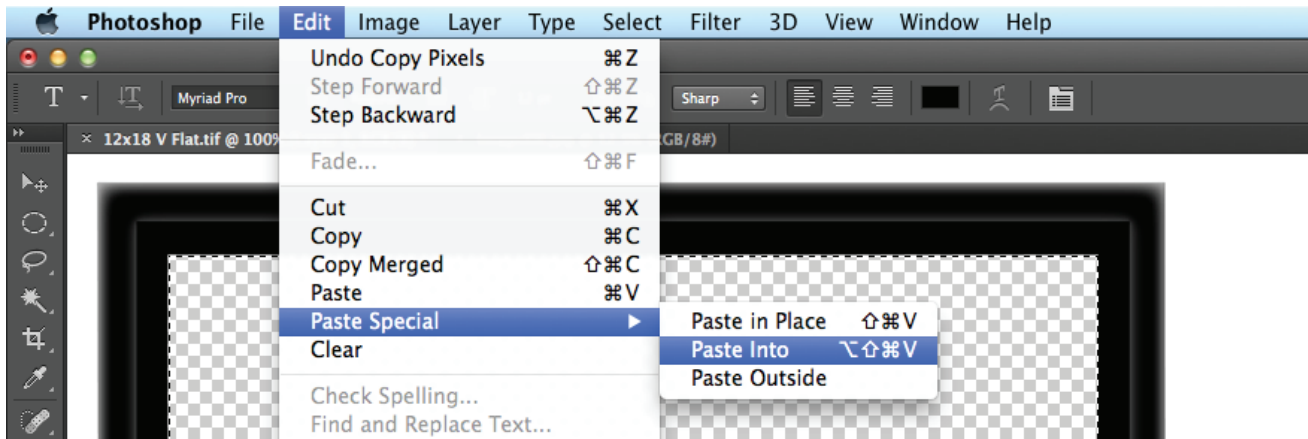
- 3- In the Frame Template file, select the "Magic Wand Tool" 
- 4- Once selected, click anywhere in the transparency area (white and gray checkboards). Once selected, dashed lines will appear as shown below.



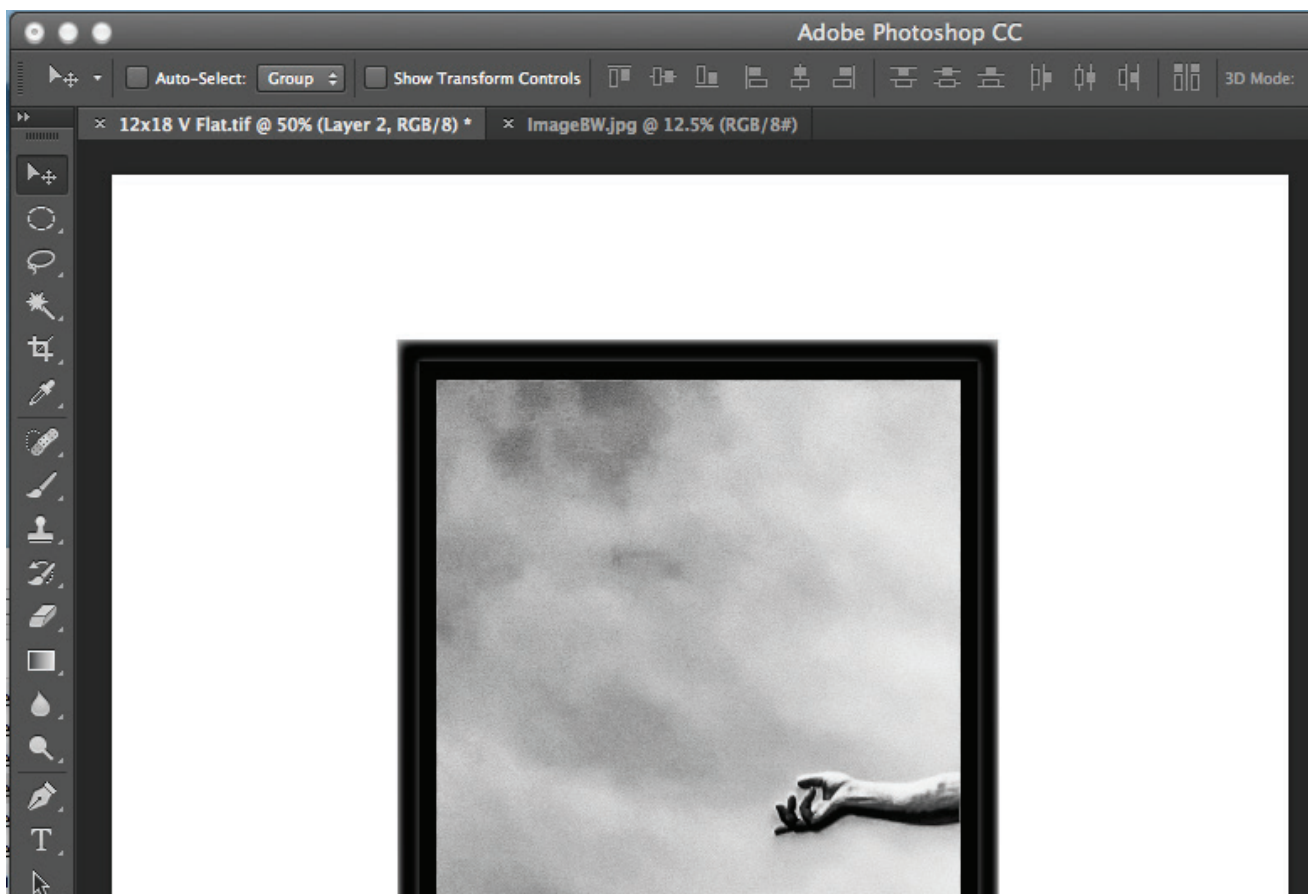
- 5- Go to the other photoshop tab where you have your art loaded.
- 6- Select the whole image (command + A)
- 7 - Copy the whole image (command + C)
- 8 - Go back to the file template tab.

9 - Check that the transparency area is still selected (look for dashes). If they are no longer present, repeat step 4.

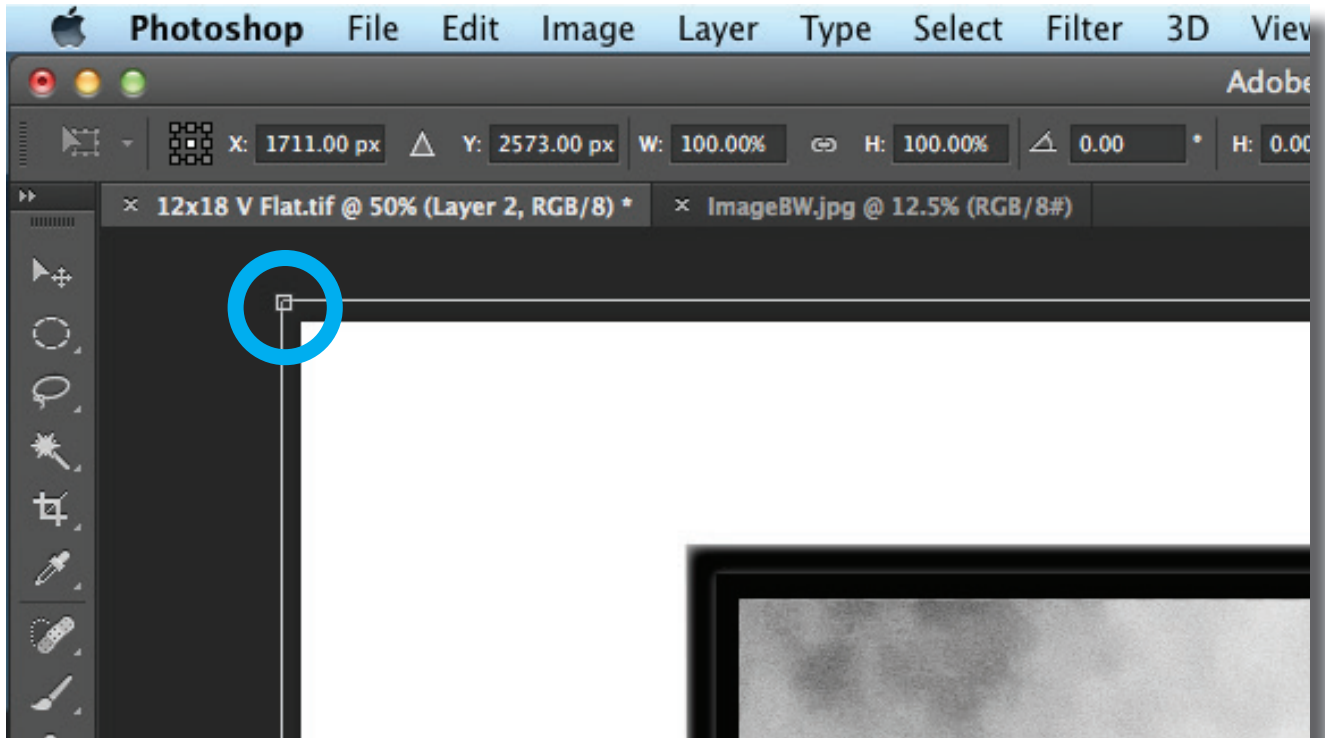
10 - Go to Menu > Edit > Paste Special > Paste Into.



11 - Your Image will now appear within the frame. Now we need to resize the image.



12 - Go to the Photoshop menu and select Edit > Free Transform.



13 - Once this option is selected you will see transform controls (small white squares around the edges and corners of the image) around the image. Hold down shift to lock the aspect ratio of the image and click and drag the corner handles to scale the image to the size of the opening.

Commit changes (press enter or select the check mark in the top bar)



13 - Now that the image is fully sized to the correct aspect ratio, the final steps are to flatten the image and save it as a new file (don't save over the original file after flattening it!). To flatten the image select Layer > Flatten Image. This will discard the layers and you can save the image in whatever format you need. There is a handy save tool in Photoshop called "Save for Web" (file > Save for Web) that works well too as it optimizes the image for web use.